

Check List used on every order

QC Person:									
End Customer:									
NOTHING is ever uploaded into or transferred to customers' cloud content has been QC'd. We do this for Quality Control and Payment purposes. Content is stored in the DROBO on or a video editor's station to provide approval. We will upload content into one common LightJar account for Sharing, and one subscribers. Once content is QC'd then the QC person will initiate the sharing									
1st Copy or Disc		All Copies / Discs							
What was ordered	CD	DVD	BDR	F-D	HDD	Mdisc	WEB		
Order on the Sales Order									
That video and audio is in sync.									
When question why.									
On QC wall									
As customer wants, or per includes order number and									
Matches order number printed on									
Er name.									
Surface / Onscreen Menu and									
Audio.									
Instructions.									
Form number.									
Shipping list. (reels, tapes, slides, etc)									
Features, combined tapes, etc.									
Of the DROBOs or LTO Tape, and									
Number of files noted									
e met.									
d via L-J Admin Console. If t subscription capacity									
Voice and packing list									
rmed.									
nts are included on invoice.									
r business.									
the WEB									
inished order with customer									

File Size Chart for Film Transfer

Estimates for File Sizes							
8mm Film Transfer File Sizes in GigaBytes (GB)							
Film Feet	Content Hours	H.264 MP4	HD H.264 MP4	H.264 MOV	HD H.264 MOV	Apple ProRes 422	HD Apple ProRes 422
400	0.5	1	3	3	5	13	25
800	1	2	5	5	10	25	50
1,200	1.5	3	8	8	15	38	75
1,600	2	4	10	10	20	50	100
2,000	2.5	5	13	13	25	63	125
2,400	3	6	15	15	30	75	150
2,800	3.5	7	18	18	35	88	175
3,200	4	8	20	20	40	100	200
3,600	4.5	9	23	23	45	113	225
4,000	5	10	25	25	50	125	250
16mm Film Transfer File Sizes in GigaBytes (GB)							
Film Feet	Content Hours	H.264 MP4	HD H.264 MP4	H.264 QT MOV	HD H.264 QT MOV	Apple ProRes 422	HD Apple ProRes 422
400	0.25	0.5	1	1	3	10	20
800	0.5	1	3	3	5	20	40
1,200	0.75	1.5	4	4	8	30	60
1,600	1	2	5	5	10	40	80
2,000	1.25	2.5	6	6	13	50	100
2,400	1.5	3	8	8	15	60	120
2,800	1.75	3.5	9	9	18	70	140
3,200	2	4	10	10	20	80	160
3,600	2.25	4.5	11	11	23	90	180
4,000	2.5	5	13	13	25	100	200
4,400	2.75	5.5	14	14	28	110	220
4,800	3	6	15	15	30	120	240
5,200	3.25	6.5	16	16	33	130	260
5,600	3.5	7	18	18	35	140	280
6,000	3.75	7.5	19	19	38	150	300
6,400	4	8	20	20	40	160	320